

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: DEC 12 2012 TIME: 5:00 PM

HELD @ DOLAN RESIDENCE 11 LAMPREY LANE

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellicchia, Sharon Taylor.

Minutes of Nov. 14, 2012 Meeting accepted.

Treasurer's report accepted. As of Nov.30, 2012 there is \$7, 66.29 in the operating budget, \$ 3,080.35 in the non - lapsing account and \$ 5,749.87 in the CD.

Library Director's Report (see attached document)

OLD BUSINESS:

- Peg made a motion to table the discussion on the photo copier, the printer copier and the privacy policy and the mission statement revision. Motion carried.
- Action Plan and Timeline for new building. The trustees decided to present a bond warrant article for the new building in 2014.
- Public relations. Bruce will give a testimonial for a new library on the foundation web site. Annie, Peg and Sharon will work on an informational pamphlet on the new LLCC.
- Cynthia will contact Dennis Mires to set up a meeting with him and the trustees.
- Katrinka, Peg, Annie and Sharon will go to the BOS budget meeting on Jan 7, 2013.

NEW BUSINESS:

- Cynthia will run for reelection.
- Katrinka will write a letter to the BOS recommending that a Building Committee be formed and that the trustees would submit a list of members for the committee in early Jan.

OTHER:

- The library's address is changing to 9 Mast Rd.
- The trustees were given an update on the enrollment at Mastway School.

Meeting adjourned at 7:00. The next regularly scheduled meeting is Jan.9, 2013.

Director's Report
December 2012

Many different community organizations made use of the basement meeting room. For the month of November we had 11 night time slots the room could be used and it was used eight times either for library or community purposes. The need for this space is growing.

Twenty-one people attended the archery class for tweens and teens. Since this event, presented by Archery in Motion, generated a twelve person waiting list we hope to offer another class later in the year.

I met with the Senior Advisory Committee in November and we discussed the Walgreen's Medicare event being held at the PSC on November 13th, safety issues for seniors and more.

I attended the Lee Library Community Center Foundation on Sunday, November 11th and heard reports from the committees and saw the web design for the foundation.

<i>Circulation</i>	November 2012	December 2012
Atrium	2830	2672
Downloadable Books	47-Adobe, 38-Kindle, 50-MP3audio, 1- OpenEPub, 61-WMAaudio 197 Total	1-AdobePDF, 50-Adobe E-Pub, 43-Kindle, 49-MP3audio, 96-WMAAudio 239 Total
Museum Passes	14	16
ILLs borrowed	115	83
Tents	0	0
Tables	0	0
Chairs	0	0
<i>Online Resources</i>		
Ancestry Library	81	0
Ebscohost	51	24
<i>Tech Access</i>		
Public Access	163	110
Wireless	29	54
<i>Visitor Count</i>	2022	1788
<i>Classes/Events</i>	November 2012 # of Classes/Events/Attendance	December 2012 # of Classes/Events/Attendance
Adult	13/75	5/32
Youth	18/186	24/206
Community		Mast Way Library/Sharon 1/20

Respectfully submitted,

Sharon Taylor
Director